



MINUTES OF THE AD HOC COMMITTEE – BUILDING ON TODAY MEETING TUESDAY, FEBRUARY 13, 2018

Minutes of the Ad Hoc Committee – Building on Today Meeting of the Niagara Catholic District School Board, held on Tuesday, February 13, 2018 at 5:00 p.m. in the Holy Cross Community Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 5:00 p.m. by Chair MacNeil.

1. Opening Prayer

Opening Prayer was led by Chair MacNeil for Trustee Nieuwesteeg.

2. Roll Call

Trustee	Present	Present Electronically	Absent	Excused
Kathy Burtnik				✓
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg				✓
Ted O’Leary	✓			
Dino Sicoli	✓			
Pat Vernal	✓			
Student Trustees				
Nico Tripodi				✓
Hannah Tummillo				✓

The following staff were in attendance:

John Crocco, Director of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services, **Mark Ferri**, Administrator of Purchasing Services and **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. **Approval of the Agenda**

Moved by Trustee Vernal

THAT the Niagara Catholic District School Board approve the Agenda of the Ad Hoc Committee – Building on Today Meeting of February 13, 2018, as presented.

CARRIED

4. **Declaration of Conflict of Interest**

No Disclosures of Interest were declared with any items on the agenda.

5. **Board Approved Terms of Reference**

For information.

6. **Minutes of the Ad Hoc Committee – Building on Today of December 18, 2017**

Moved by Trustee Sicoli

THAT the Ad Hoc Committee approve the Minutes of the Ad Hoc Committee – Building on Today of December 18, 2017, as presented.

CARRIED

7. **Potential List of a Consultant to the Ad Hoc Committee**

Giancarlo Vetrone, Superintendent of Business & Financial Services and Mark Ferri, Administrator of Purchasing Services presented a potential list of consultants for the Ad Hoc Committee.

The Ad Hoc Committee authorized staff to contact Dr. Barry Wright, Professor, Faculty of Business, Brock University's Goodman School of Business and Dr. Dirk De Clercq, Professor of Management, Brock University's Goodman School of Business to discuss their availability to act as consultants to the Ad Hoc Committee in the design of the Statement of Work Guiding Principles and the Request for Proposal. When available, Dr. Wright and Dr. De Clercq would be invited to the next meeting of the committee.

8. **Determination of the Statement of Work**

Discussion took place to determine statement of work in preparation for the meeting with the consultants to the Committee.

9. **Design Request for Proposal**

Deferred to next meeting.

10. **Next Meeting of Ad Hoc Committee**

The next meeting of the Ad Hoc Committee to be determined.

11. **Adjournment**

Moved by Trustee Vernal

THAT the February 13, 2018 Ad Hoc Committee – Building on Today Meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 6:10 p.m.

Minutes of the Ad Hoc Committee – Building on Today Meeting of the Niagara Catholic District School Board held on **February 13, 2018.**

Approved on **April 3, 2018.**

Fr. Paul MacNeil
Chair of the Ad Hoc Committee

John Crocco
Director of Education/Secretary -Treasurer